

Terms of Reference

1. The **Fire Management Committee** will report to the Safer Communities Board.

Membership

2. There shall be representation of each type of fire authority in England (Combined Fire Authorities, County Councils, Metropolitan and LFEPA) on the body together with:
 - The Chair of the Employers' Organisation NJC (Employers Side) (appointed by the LGA as the majority group) will be a Member of the new body; and
 - Regional Management Boards (RMBs) will be represented.
3. The LGA's political group offices will each appoint a fire spokesperson from the Members appointed to the **Fire Management Committee**.
4. The office holders of the Safer Communities Board (or a named substitute) may attend meetings of the **Fire Management Committee**.

Role

5. At the beginning of each corporate year, in consultation with and approval from the Safer Communities Board, the **Fire Management Committee** will agree a work programme for the coming year that is consistent with the objectives and priorities of the Board.
6. The role of the **Fire Management Committee** is to represent as an LGA body the views and concerns of the fire community in relation to the fire services modernisation agenda, ensuring that local circumstances have a voice in the national context.
7. The **Fire Management Committee** will take the lead on behalf of the LGA on implementation of fire service modernisation.
8. The **Fire Management Committee** will take the lead on all other day-to-day issues (e.g. technical or operational matters) affecting fire authorities.
9. The **Fire Management Committee** will receive reports on the implementation of the modernisation agenda from the fire modernisation programme co-ordinator and will work to resolve problems and issues as they arise.
10. The **Fire Management Committee** will, as required, work with partners and stakeholders on fire issues.

11. Where issues have a clear impact on the broader agenda of the Safer Communities Board or necessitate the setting of a new LGA policy the **Fire Management Committee** will make appropriate recommendations to the Board.

12. The **Fire Management Committee** will, from time to time, undertake work requested by the Safer Communities Board.